

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 29 JUNE 2023 **RE: RESULT OF EVALUATION OF SUBMITTED BID FOR THE PROCUREMENT OF LEASE OF PHOTOCOPIERS WITH CONSUMABLES UNDER PURCHASE REQUEST NO. 379-04-2023**, HELD AT THE PAO-LIBRARY, PAO CENTRAL OFFICE AND VIA ZOOM VIDEO CALL

R E S O L U T I O N

DECLARING THE SUBMITTED BID OF QUARTZ BUSINESS SOLUTIONS CORP. (QUARTZ), AS THE SINGLE CALCULATED AND RESPONSIVE BID, SUBJECT TO POST-QUALIFICATION, FOR THE PROCUREMENT OF LEASE OF PHOTOCOPIERS WITH CONSUMABLES AS SPECIFIED UNDER PURCHASE REQUEST NO. 379-04-2023 FOR THE PAO-CENTRAL OFFICE FOR C.Y. 2023

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, after the conduct of several pre-procurement conferences, PAO posted on 06 June 2023 an invitation to bid for the subject procurement in the PhilGEPS under Reference No. 9825544 and posted in the PAO website and PAO lobby;

WHEREAS, PAO held a pre-bid conference for the subject procurement attended by suppliers/bidders last 15 June 2023;

WHEREAS, there is an approved budget for the contract of the subject procurement amounting to One Million One Hundred Fifteen Thousand Pesos (P1,115,000.00);

WHEREAS, only one (1) bidder namely: QUARTZ BUSINESS SOLUTIONS CORP, (QUARTZ) submitted their bid before the scheduled deadline of submission;

WHEREAS, after due notice given to the Commission on Audit, independent observers and to the bidders, this committee opened the sealed bids on the scheduled day of its opening and thoroughly evaluated its contents, in the presence of all the bidders via Zoom video conference call;

WHEREAS, after evaluating the submitted bid¹, it appears that QUARTZ submitted the single bid with a bid price in the amount of One Million One Hundred Eight

¹ Abstract of Bid Quotation

Thousand Pesos (P1,108,000.00) from an ABC of One Million One Hundred Fifteen Thousand Pesos (P1,115,000.00);


WHEREAS, after the evaluation of the submitted bids, BAC Member Dir. Marilyn Boongaling moved to declare the bid of Quartz as the Single Calculated and Responsive Bid, subject to post-qualification, duly seconded by BAC Member Atty. Ronald Macorol;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to DECLARE THE SUBMITTED BID OF QUARTZ BUSINESS SOLUTIONS CORP. (QUARTZ), AS THE SINGLE CALCULATED AND RESPONSIVE BID, SUBJECT TO POST-QUALIFICATION, IN THE PROCUREMENT OF LEASE OF PHOTOCOPIERS WITH CONSUMABLES AS SPECIFIED UNDER PURCHASE REQUEST NO. 379-04-2023 FOR THE PAO-CENTRAL OFFICE FOR C.Y. 2023. FURTHERMORE, THE PBAC TECHNICAL WORKING GROUP (TWG) IS DIRECTED TO VERIFY THE COMPLIANCE, AUTHENTICITY AND VALIDITY OF THE DOCUMENTS SUBMITTED AND REQUIRED FOR PURPOSES OF POST-QUALIFICATION AND TO SUBMIT ITS POST-QUALIFICATION REPORT FOR THE CONSIDERATION OF THE PAO-BAC.**


APPROVED this 29th day of June 2023 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines thru Zoom Video Conference.

(On Official Business)
ATTY. MARLON BUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-NCR



ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff


ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

(On Leave)
ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service


ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit


Approved:
For and by the authority
Of the Chief Public Attorney


DIR. MARILYN S. BOONGALING
Director II
PAO-Administrative Service

SILVESTRE A. MOSING
Deputy Chief Public Attorney

Acceded By: (The TWG)


MS. ALMA E. DUMAGO-LATOSA

Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service


MR. THOR ARTHUR B. AVILLA

Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service


MR. MICHAEL M. MENDOZA

Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service


Prepared By: (The Secretariat)


ATTY. MIGUEL NARCISO A. ILAGAN

Head, PBAC Secretariat
Public Attorney III
Executive Support Staff


ENGR. ANGELA M. MARAMAG-PRADO

Member, PBAC Secretariat
Computer Programmer I
General Services Division
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MS. FILIPINA Y. ESPIRITU

Member, PBAC Secretariat
Librarian III
Legal Research Service


MR. JULIUS DONIVAN F. BARSANA

Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service

(On Leave)

MR. ANDRIAN H. MARASIGAN

Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service



PAO BIDS AND AWARDS COMMITTEE (PBAC)
ABSTRACT OF BID QUOTATION
Procurement of LEASE OF THIRTY-FOUR (34) UNITS OF PHOTOCOPIERS WITH CONSUMABLES
Under Purchase No. 379-04-2023

Date of Opening of Quotation: **29 June 2023; 10:30am**

Item No.	DESCRIPTION	Min. QTY.	ABC TOTAL PRICE	SUPPLIER/CONTRACTOR	
				QUARTZ BUSINESS SOLUTIONS CORP. (QUARTZ)	
				UNIT PRICE	TOTAL PRICE
1	Procurement of Lease of Thirty-Four (34) units of Photopiers with Consumables	34 units		32,588.24	1,108,000.00
Grand Total			1,115,000.00		1,108,000.00

ACTION OF THE PBAC: Declare the submitted quotation of **QUARTZ BUSINESS SOLUTIONS CORP (QUARTZ)** as the Single Calculated and Responsive Bid for the subject procurement, subject to post-qualification.

Approved by:

(On Leave)

ATTY. RIGEL A. SALVADOR

Member, PBAC

Public Attorney IV

Officer-In-Charge

Field Operations and Statistics Service

ATTY. RONALD C. MACOROL

Member, PBAC

Public Attorney IV

Officer-In-Charge

Special and Appealed Cases Service

Noted by:

(On Official Business)

ATTY. MARLON E. BUAN

Chairperson, PBAC

Public Attorney V

Regional Public Attorney

PAO-NCR

ATTY. ALEM-EMAN CHISUM L. ABEYA

Member, PBAC

Public Attorney III

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MS. MARILYN S. BOONGALING

Member, PBAC

Director II

Administrative Service

ATTY. RONALD JEROME P. NIEVES

Vice-Chairperson, PBAC

Public Attorney IV

Officer-In-Charge

Legal Research Service